

UČNI NAČRT PREDMETA / COURSE SYLLABUS	
Ime predmeta:	DOKUMENTACIJA V LOGISTIČNIH PROCESIH
Course title:	DOCUMENTATION IN LOGISTICS PROCESSIS

Študijski program in stopnja Study programme and cycle	Študijska smer Study option	Letnik Year of study	Semester Semester
GOSPODARSKA IN TEHNIŠKA LOGISTIKA 1. stopnja		3.	5.
PROFESSIONAL HIGHER EDUCATION STUDY PROGRAMME ECONOMIC AND TECHNICAL LOGISTICS 1 st degree		3.	5.

Vrsta predmeta (obvezni ali izbirni) /
Course type (compulsory or elective)

OBVEZNI
COMPULSORY

Univerzitetna koda predmeta / University course code:

VS

Predavanja Lectures	Seminar Seminar	Vaje Tutorial	Klinične vaje Clinical training	Druge oblike študija Other forms of study	Samost. delo Individual work	ECTS
21e-P 24 a-P		21 e-v 24a-V			90	6

Nosilec predmeta / Course
coordinator:

Doc. dr. IGOR JAKOMIN

Jeziki /Languages:

Predavanja / Lectures:

SLOVENSKI/SLOVENE

Vaje / Tutorial:

SLOVENSKI/SLOVENE

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Ni pogojev.

Prerequisites for enrolling in the course or for performing study obligations:

None.

Vsebina (kratek pregled učnega načrta):

- Uvod v logistične procese,
- Pregled in opredelitev dokumentacije v logističnih procesih,
- Deležniki glede na transportne modalitete,
- Deležniki v skladiščih, terminalih in intermodalnih vozliščih,
- Specifični deležniki fizičnega toka blaga,
- Specifični deležniki finančnega toka blaga,
- Specifični deležniki informacijskega toka blaga,
- Povezava med različnimi deležniki logističnih procesov,
- Kreacija, tok dokumentacije in zaključek dokumentarnega toka,
- Specifika dokumentov mednarodnih organizacij,

Content (syllabus outline):

- Introduction to logistics processes,
- Review and definition of documentation in logistics processes,
- Stakeholders according to transport modalities
- Stakeholders in warehouses, terminals and intermodal nodes,
- Specific stakeholders in the physical flow of goods,
- Specific stakeholders in the financial flow of goods,
- Specific stakeholders in the information flow of goods,
- Connection between different stakeholders in logistics processes,
- Creation, flow of documentation and

▪ Vpliv sodobnih tehnologij na dokumentarni tok ▪ Trendi bodočnosti povezani z dokumentacijo v logističnih procesih, ▪ Primerjalna analiza prevoznih modalitet, kot dejavnik učinkovitega toka blaga skozi pogled digitalne transformacije.	▪ completion of the documentary flow, ▪ Specifics of documents of international organizations, ▪ Influence of modern technologies on documentary flow, ▪ Future trends related to documentation in logistics processes, ▪ Comparative analysis of transport modalities as a factor of efficient flow of goods through the view of digital transformation.
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Temeljni literatura in viri / Reading materials:

- E-gradivo predmeta.
- Internetni viri oz. viri člankov in prispevkov na svetovnem spletu.
- Morgan S.: Global Contract Logistics – Best practice toolkit for planning, negotiating and managing a contract, United Kingdom, 2019.
- Gilbert, R., Perl, A.: Transport revolutions: Moving people and freight without oil, Earthscan, London, 2008.
- Jerman, B.: Vprašanje logističnega prava, Uradni list, Ljubljana, 2010.
- Bhatt, K.: Transport documents in foreign trade, JBS Academy Pvt. Ltd., Gujarat, 2017.

Cilji in kompetence:

Cilji predmeta so:

- opredeliti dokumentacijo v logističnih procesih,
- definirati deležnike fizičnega, finančnega in informacijskega toka blaga in razumeti povezavo med njimi,
- pojasniti tok dokumentacije v logističnih procesih,
- izpostaviti specifiko dokumentov mednarodnih organizacij,
- pojasniti vpliv sodobnih tehnologij na dokumentarni tok in trendov.

Kompetence, ki jih študenti usvojijo:

- spoznati dokumentacijo v logističnih procesih,
- identificirati vlogo in pomen deležnikov fizičnega, finančnega in informacijskega toka blaga,
- identificirati vlogo in pomen deležnikov v skladiščih, terminalih in intermodalnih vozliščih,
- razumeti povezavo med različnimi deležniki logističnih procesov,
- spoznati dokumentarni tok z vidika logističnih procesov,
- dojeti vpliv sodobnih tehnologij na dokumentarni tok in kreacijo dokumentov,
- usposobiti se za uporabo dokumentov pri izvajanju logističnih procesov,
- naučiti se uporabljati digitalna orodja dokumentarnega toka v logističnih procesih.

Objectives and competences:

The objectives of the course are:

- define documentation in logistics processes,
- define the stakeholders of the physical, financial and information flow of goods and understand the connection between them,
- explain the flow of documentation in logistics procedures
- highlight the specifics of documents of international organizations,
- explain the impact of modern technologies on documentary flow and trends.

Competences that students acquire:

- get acquainted with documentation in logistics processes,
- identify the role and importance of stakeholders in the physical, financial and information flow of goods,
- identify the role and importance of stakeholders in warehouses, terminals and intermodal nodes,
- understand the connection between different stakeholders in logistics processes,
- get to know the documentary flow from the point of view of logistics processes,
- understand the impact of modern technologies on document flow and document creation
- be trained to use documents in the implementation of logistics processes,
- learn to use digital document flow tools in logistics processes.

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Predvideni študijski rezultati:

Študent je ob zaključku predmeta zmožen:

- uporabiti ustrezno dokumentacijo v logističnih procesih,
- opravljati funkcije in naloge deležnikov fizičnega, finančnega in informacijskega toka blaga, pa tudi organizirati njihovo delo,
- načrtovati in izvajati dokumentarni tok glede na različne transportne modalitete,
- načrtovati in izvajati v skladiščih, terminalih intermodalnih vozliščih,
- predlagati uvedbo in tudi uporabiti sodobne tehnologije v dokumentarnem toku logističnih procesov.
- prepoznati in implementirati trende digitalnega razvoja.

Intended learning outcomes:

Upon completion of the course, the student is able to:

- use appropriate documentation in logistics processes,
- perform the functions and tasks of stakeholders in the physical, financial and information flow of goods, as well as organize their work,
- plan and implement the documentary flow according to different transport modalities,
- design and implement in warehouses, terminals and intermodal nodes,
- propose the introduction and use of modern technologies in the documentary flow of logistics processes.
- identify and implement digital development trends.

Metode poučevanja in učenja:

Predavanja: pri predavanjih študent spozna teoretične vsebine predmeta. Del predavanj se izvaja na klasični način v predavalnici, del pa v obliki e-predavanj (e-predavanja se lahko izvajajo na videokonferenčni način ali s pomočjo posebej v ta namen didaktično pripravljenih e-gradiv v virtualnem elektronskem učnem okolju).

Vaje: pri vajah študent utrdi teoretično znanje in spozna aplikativne možnosti. Praktične strokovne ekskurzije v podjetja dobrih praks v Republiki Sloveniji. Del vaj se izvaja na klasični način v predavalnici, del pa v obliki e-vaj (e-vaje se lahko izvajajo na videokonferenčni način ali s pomočjo posebej v ta namen didaktično pripravljenih e-gradiv v virtualnem elektronskem učnem okolju).

Learning and teaching methods:

Lectures: students understand the theoretical frameworks of the course. Part of the lecture course is in a classroom while the rest is in the form of e-learning (e-lectures may be given via video-conferencing or with the help of specially designed e-material in a virtual electronic learning environment).

Tutorials: Students enhance their theoretical knowledge and are able to apply it. Practical tutorials are in form of excursion in a best-practice companies in Slovenia. Part of the seminar is in a classroom while the rest is in the form of e-learning (e-tutorials may be given via video-conferencing or with the help of specially designed e-material in a virtual electronic learning environment).

Načini ocenjevanja:

Delež (v %) /
Share (in %)

Assessment methods:

▪ Seminarka naloga ▪ Pisni izpit. Pozitivno opravljena seminarska naloga je predpogoj za pristop k pisnemu izpitu.	49% 51%	▪ Seminar work ▪ Written exam A positive seminar work is a prerequisite for taking the written exam.
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Reference nosilca / Course coordinator's references:

1. JAKOMIN, Igor et al. Inclusive deployment of blockchain for supply chains : part 1 : introduction. Geneva: World Economic Forum, cop. 2019. 25 str., ilustr. <https://www.weforum.org/whitepapers/inclusive-deployment-of-blockchain-for-supply-chains-part-1-introduction>. [COBISS.SI-ID 512984893] .
2. JAKOMIN, Igor. How implement blockchain technology in shipping business - case study CargoX : IRU World Congress, roundtable session Reaping the benefits of new business models, 8 Nov. 2018, Muscat, Oman. [COBISS.SI-ID 512985149].
3. KONTELJ, Monika, JAKOMIN, Igor. Transport modelling of freight flows in accordance with investments : case study of Slovenian railways. Promet, ISSN 0353-5320. [Print ed.], 2014, vol. 26, no. 5, str. 429-436, ilustr. <http://www.fpz.unizg.hr/traffic/index.php/PROMTT/article/view/1456>, doi: 10.7307/ptt.v26i5.1456. [COBISS.SI-ID 2553443].
4. JAKOMIN, Igor, KOBILICA, Rok. Planning model of purchasing logistics in outsourcing. Transport problems : international scientific journal, ISSN 1896-0596. [Printed ed.], 2014, vol. 9, iss. 1, str. 69-81. http://transportproblems.polsl.pl/pl/Archiwum/2014/zeszyt1/2014t9z1_08.pdf. [COBISS.SI-ID 2497379].
5. JAKOMIN, Igor, KOBILICA, Rok. The meaning of supply chains and outsourcing for the purchasing logistics. V: SCHLIEPHAKE, Konrad (ur.), ROSI, Bojan (ur.), STERNAD, Marjan (ur.). Transport research in a changing world : case studies from Slovenia and Germany = Verkehrsanalysen im wandelnden Raumbezug : Fallstudien aus Slowenien und Deutschland, (Würzburger geographische Manuskripte, ISSN 0931-8623, 82). Würzburg: Geographisches Institut der Universität Würzburg. 2014, str. 23-45, ilustr. [COBISS.SI-ID 2556259].
6. JAKOMIN, Igor et. Al. Inclusive deployment of blockchain for supply chains : part 1 : introduction. Geneva: World Economic Forum, cop. 2019. 25 str., ilustr. <https://www.weforum.org/whitepapers/inclusive-deployment-of-blockchain-for-supply-chains-part-1-introduction>. [COBISS.SI-ID 512984893]
7. JAKOMIN, Igor. Blockchain solution in supply chains for global society : Horasis Global Meeting: Fostering Shared Humanity, Virtual Event, 8 June, 2021. [COBISS.SI-ID 69881347]