DOBRODOŠLI

WELCOME

Assoc. prof. Marjan Sternad, PhD

Vice-Dean of the Faculty of Logistics

Rules and Requirements
for the 1st Semester

The first semester will be conducted **ENTIRELY ONLINE** through **MS TEAMS** and the **E-CLASSROOM PLATFORM**.

Lectures & tutorials are OBLIGATORY

e-Obligations & Seminar Work:
Must be completed before exam registration.

Be Punctual

Being late is considered rude in our culture.

Some general info

Asist. prof. Simona Šinko

Digital identity

Digital identity

firstname.lastname@student.um.si

1st step: **acquisition of digital identity**

You received the notification by email

Univerza v Mariboru

FAKULTETA ZA LOGISTIKO

Spoštovani!

Digitalna identiteta

Na Univerzi v Mariboru ponujamo različne informacijske storitve do katerih je omogočen dostop z digitalno identiteto, ki omogoča enotno prijavo z istim uporabniškim imenom in geslom.

V roku enega dne vam bo kreirana digitalna identiteta, ki jo lahko v roku 30 dni prevzamete preko akademskega sistema AIPS, kjer pri prvi prijavi vpišete vaš ID študenta in geslo:
KJE: https://aips.um.si

ID študenta: :
geslo:

Kot rezultat vam AIPS prikaže vaše novo uporabniško ime, ki je večinoma oblike ime.priimek@student.um.si. Kombinacija novega uporabniškega imena in zgoraj navedenega gesla predstavlja vašo digitalno identiteto.

Z geslom ravnajte skrbno in ga v nobenem primeru ne posredujte NIKOMUR! Geslo si po prvi uspešni prijavi z digitalno identiteto čimprej spremenite.
KJE: https://spremenigeslo.um.si

Elektronski naslov

Uporabniško ime je hkrati tudi vaš uradni univerzitetni e-poštni naslov, na katerega boste prejemali sporočila Univerze v Mariboru in obvestila s strani fakultete ter iz akademskega informacijskega sistema AIPS.
KJE: https://mail.student.um.si

Koristne informacije

Nasvete o rokovanju z gesli in več koristnih informacij o IT storitvah za študente in diplomante lahko preberete na spodnji povezavi, do katere lahko dostopate tudi hitreje in sicer s pomočjo QR kode.
KJE: https://it.um.si/studenti

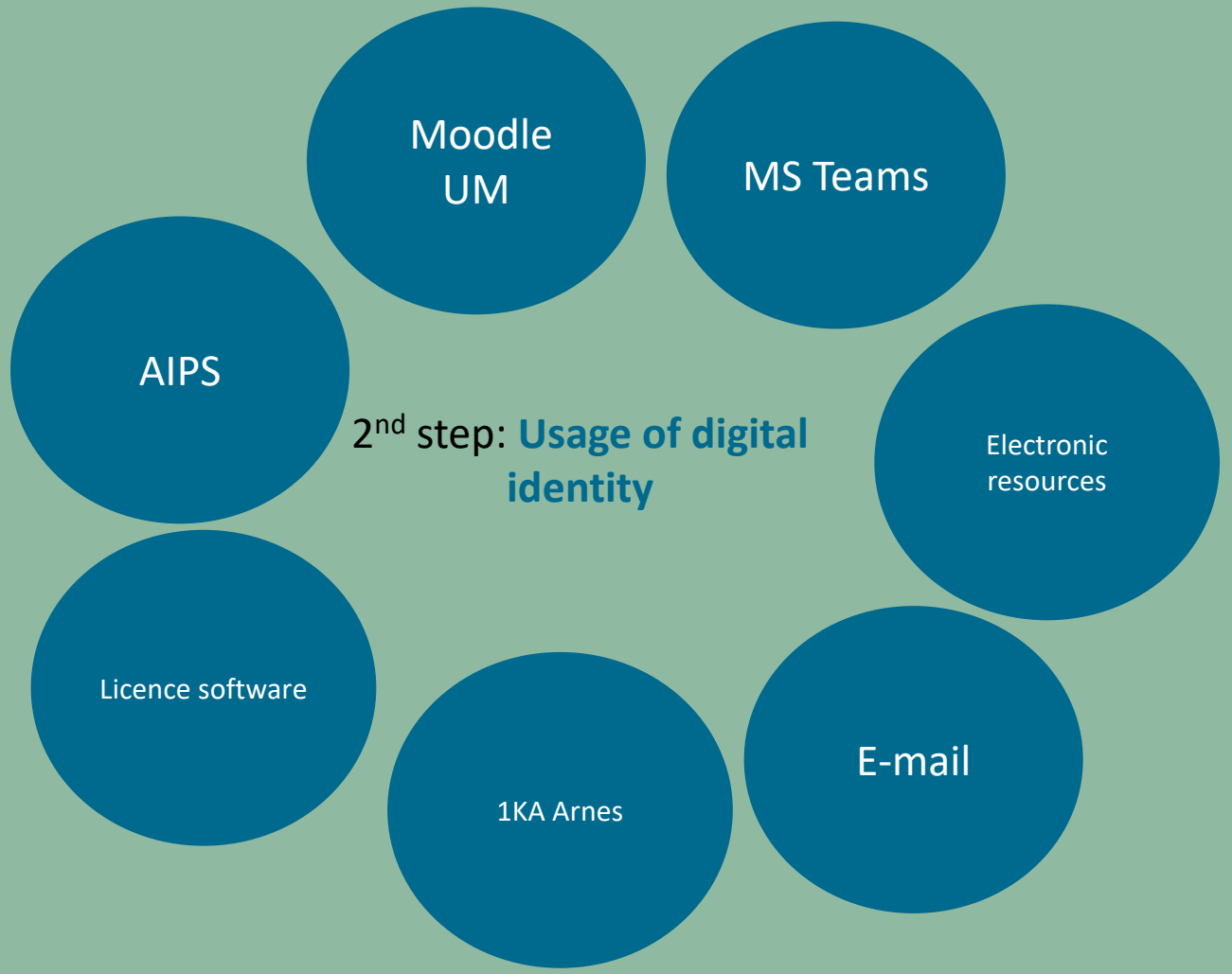
Lepo pozdravljeni.

Celje, 15.09.2023

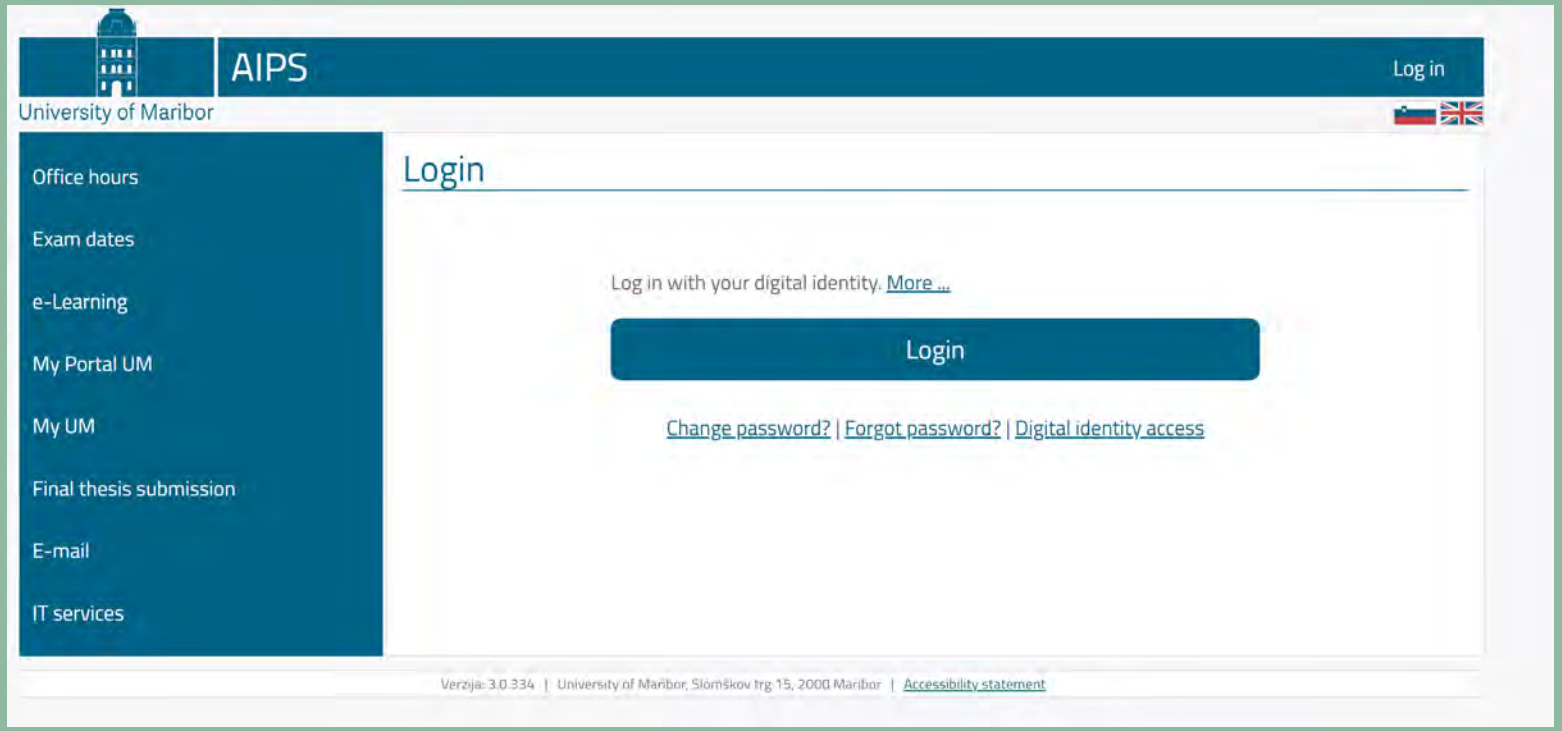
Referat za študentske zadeve
?Podpisnik

You need to change the password!

Digital identity



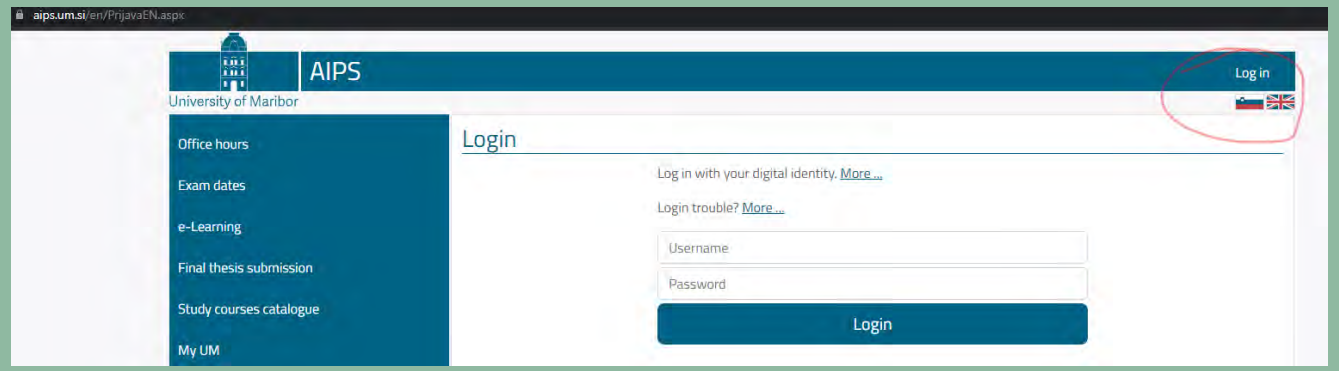
AIPS

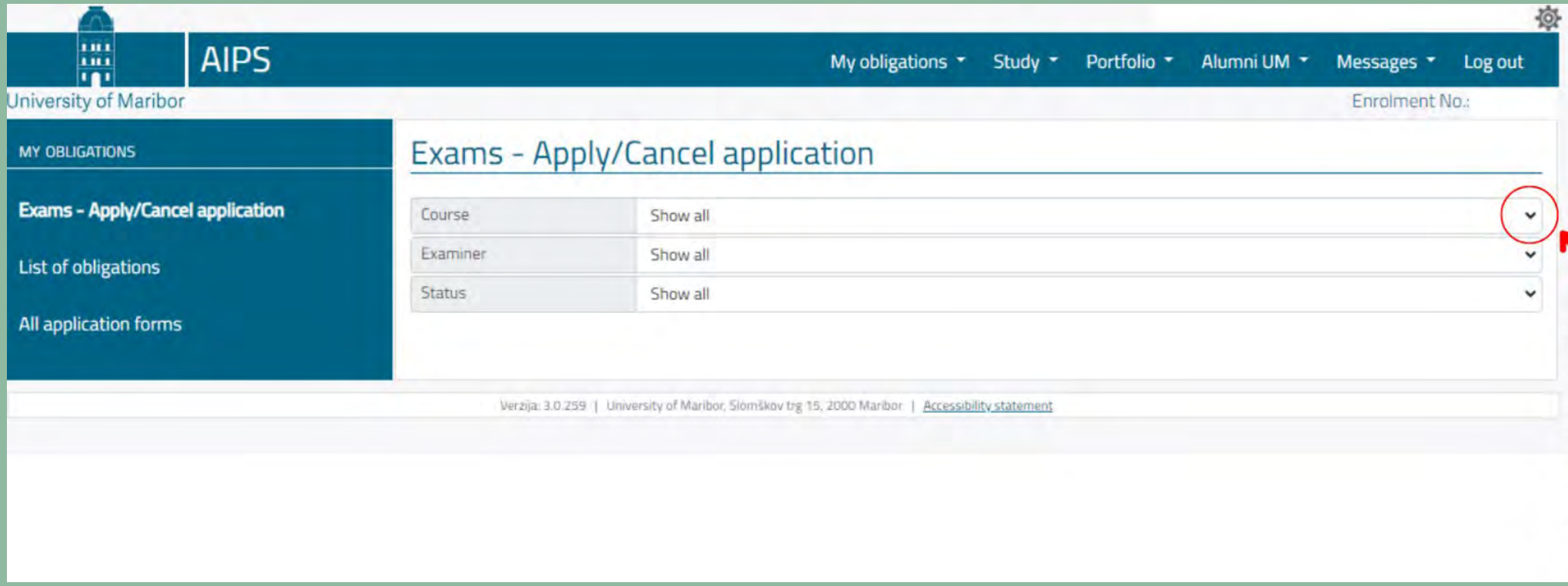


- ✓ Monitoring of study progress (e-gradebook)
- ✓ Exam registration
- ✓ Exam deregistration
- ✓ Electronic enrollment into the next academic year
- ✓ Completion of the student survey

AIPS

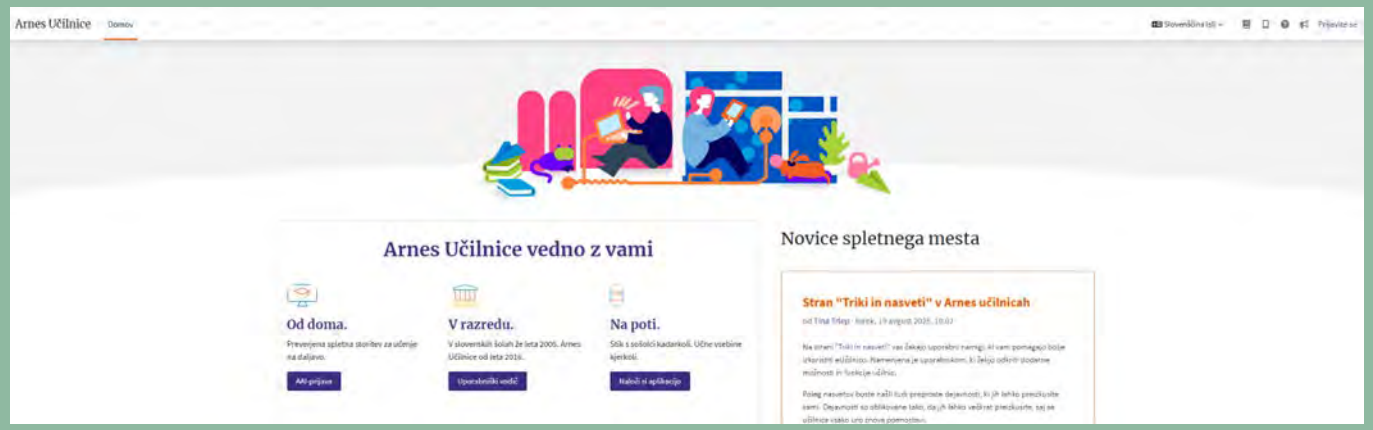
- https://aips.um.si/en/PrijavaEN.aspx
- You can check exam dates here
- Apply at least 7 days before exam
- Cancel the application no later than 2 days before the exam





Click here to acces the drop down menu for course for which the exam dates that are already set

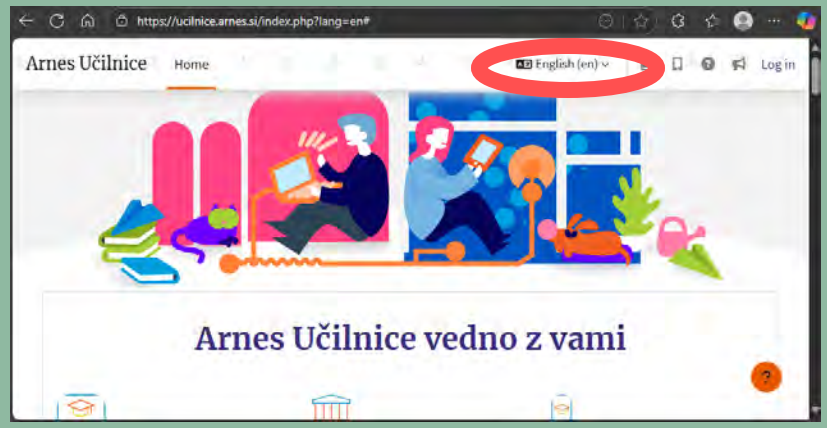
MOODLE UM



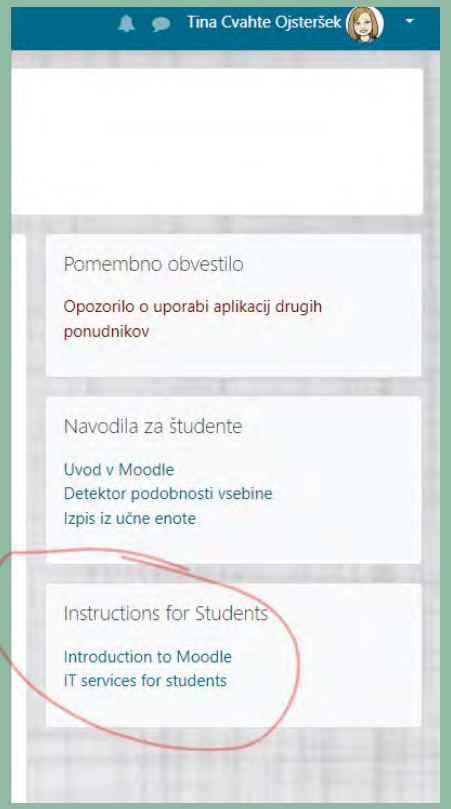
- ✓ Participation in the study process
- ✓ Fulfilling e-obligations

Quick overview of online classrooms

Online classroom – UM eŠtudij



- https://ucilnice.arnes.si/index.php?lang=en
- **Can be switched to English**

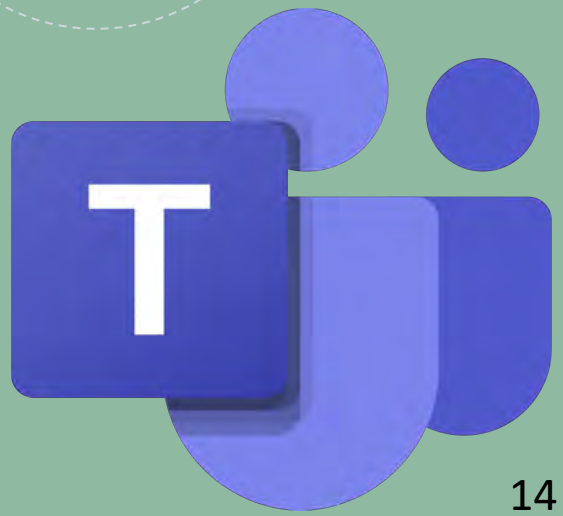


- Accessed with your @student.um.si identity.

- All assignments, e-lectures, e-tutorials etc. are given here, as well as materials
- All assignments have to be submitted via the online classroom!
- Can also be used for communication – e.g. forums.
- It also contains a plagiarism checker.

MS TEAMS

- ✓ Monitoring of distance learning (first semester)
- ✓ Collaboration among classmates



E-mail

- ✓ Monitoring of notifications from UM, FL UM, and individual professors and assistants
- ✓ Communication with faculty staff

Communication

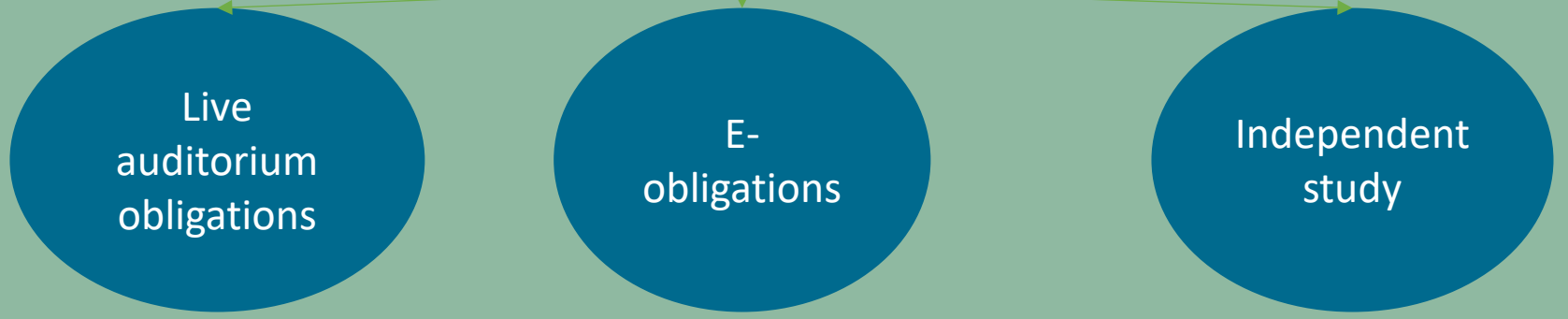
- When communication with pedagogical or support staff, please keep in mind that you should follow basic communication etiquette.

- Especially in written communication (email, MS Teams):
  - Present yourself with your full name,
  - Write which study program you're taking and which year,
  - Write which class you're talking about
  - Send the email from your @student.um.si mail address.

STUDY ON FL UM

ECTS points for course → **Student workload** for the course

1 ECTS = 30 hours of study



- ✓ Mandatory attendance at tutorials and lectures
- ✓ Active student participation
- ✓ According to the schedule

- ✓ Independent completion of required tasks in Moodle
- ✓ Independent scheduling of obligations, submission by the specified deadline

- ✓ Independent study of prescribed literature and exam preparation

FL UM WEB PAGE

All important information regarding studies, obligations, and events at the faculty!

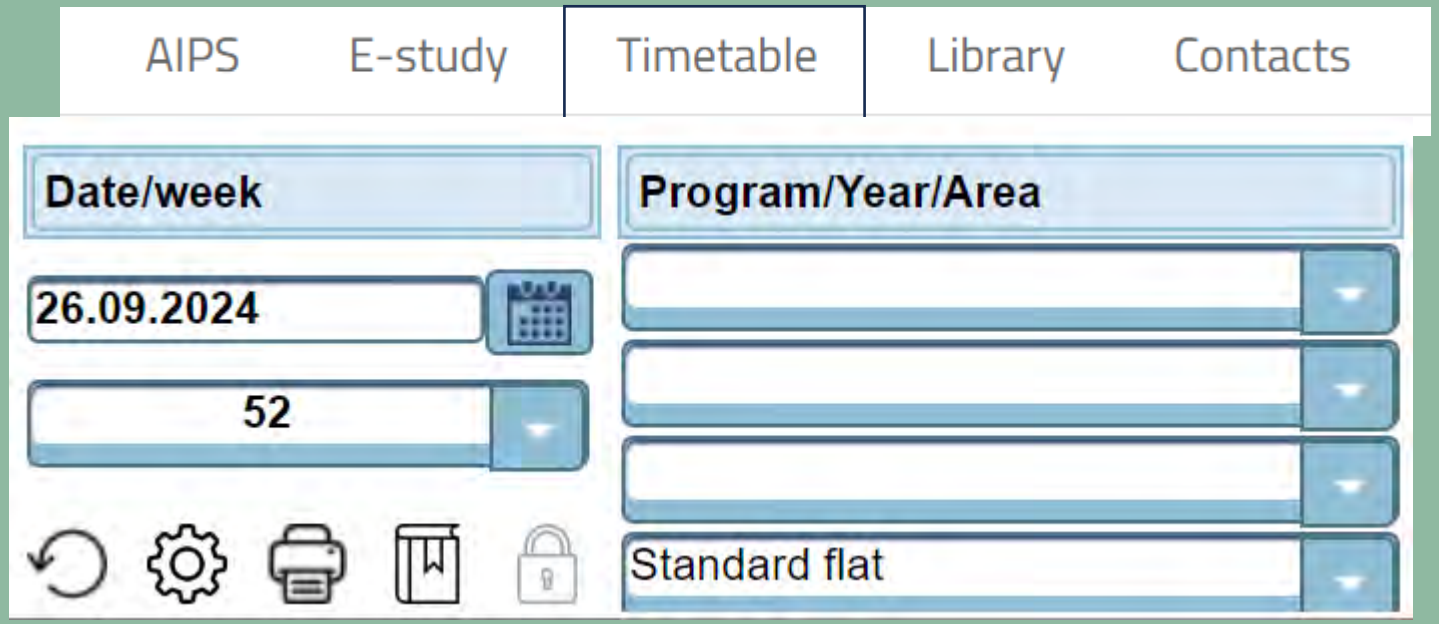
- IMPORTANT INFORMATION
- STUDY PROGRAMMES
- STUDENT AFFAIRS OFFICE
- STUDENT LIFE AT THE UNIVERSITY OF MARIBOR
- WRITTEN ASSIGNMENTS AND FINAL THESIS GUIDELINES

Important information

Advancement criteria of a study programme
Rules & Regulations
Funding of Study
Video: Orientation Day 2023
Presentation: Orientation Day & Module Selection (2024)

TIMETABLE

www.fl.um.si

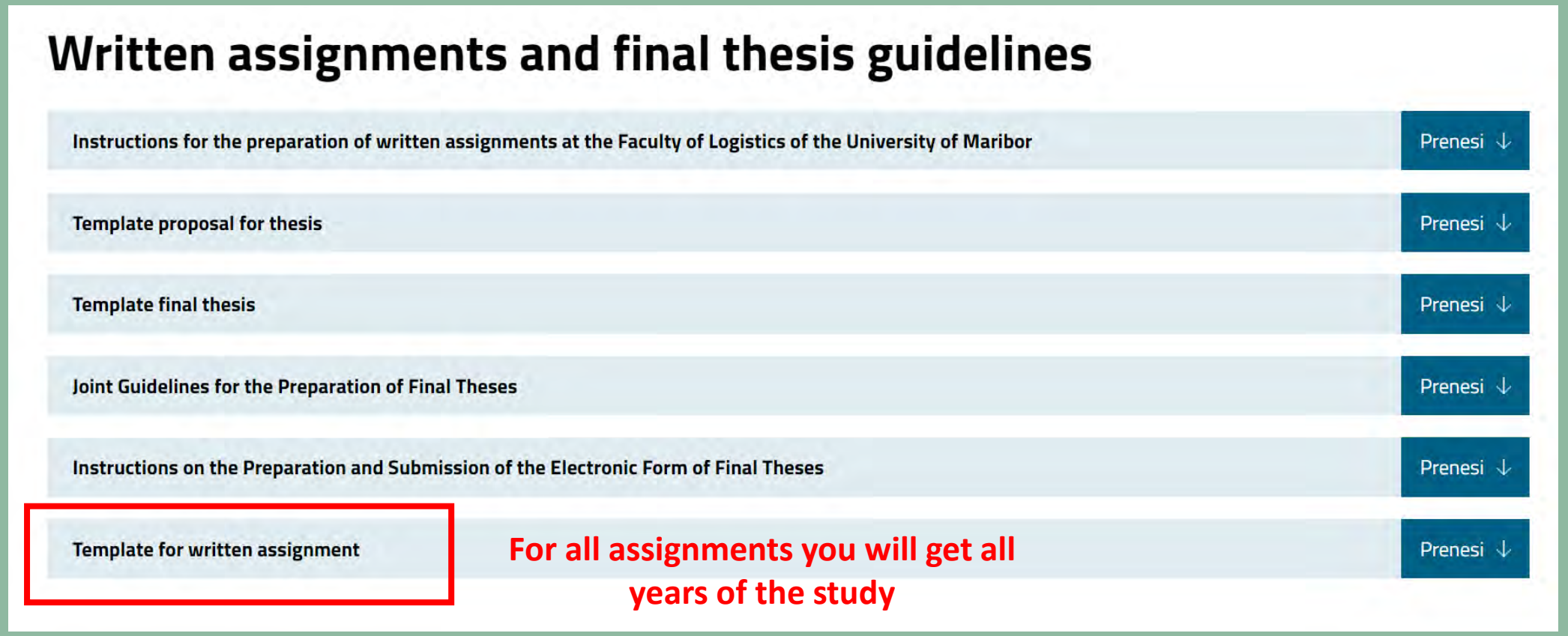


Regularly check the schedule online and your email, as notifications about changes will also be sent via email.

Written assignments

Instruction for written papers

Written assignments and final thesis guidelines | Fakulteta za logistiko (um.si)



Respecting the ownership and authorship of others when preparing assignments

It is not sufficient to cite the source only at the end of a paragraph if we have composed the paragraph by paraphrasing multiple works. Sometimes, sources are needed after every sentence or even after every word.

There can never be too many citations from a source—unless we haven't paraphrased or quoted the source!

EXAMPLE

"UWB RTLSs have been tested in different environments. In all environments, they turned out to be reliable and accurate. The experimental real work environments during processes were medical [34], sports [35,44], dairy house [36] and industry [13]. Some RTLSs have been tested in work environments, but with no processes. Those environments were barn [43], space simulating construction conditions [37], office [38], industrial warehouse [39] and garage [22]. Most of the analyzed tests were done in different types of empty rooms [8,32,40–42]. One test was carried out outside—on the roof of the institute, although RTLSs are primarily designed for indoor use [45] and one was done only with the computer simulation of the system [46]."

Šinko, S., Marinič, E., Poljanec, B., Obrecht, M. & Gajšek, B. (2022). Performance-Oriented UWB RTLS Decision-Making Approach. *Sustainability*, 14, 11456. https://doi.org/10.3390/ su141811456

At the end of the work ... REFERENCES LIST

References

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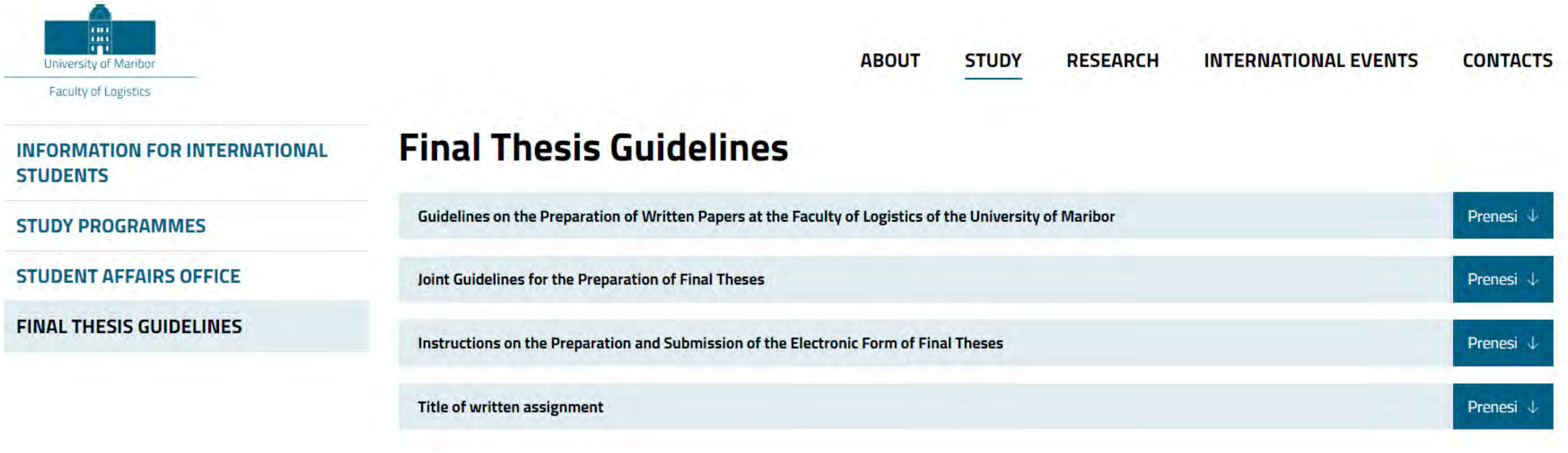
Šinko, S., Marinič, E., Poljanec, B., Obrecht, M. & Gajšek, B. (2022). Performance-Oriented UWB RTLS Decision-Making Approach. *Sustainability*, 14, 11456. https://doi.org/10.3390/ su141811456

Instructions for written papers

https://fl.um.si/en/study/final-thesis-guidelines/



University of Maribor

Faculty of Logistics

IMPROVING MOBILITY IN XXXX

Project work

Student: Name and last name
Mentor: assist. prof. Tina Cvahte Ojsteršek, PhD
Subject: Smart and safe mobility MAG
Year of study: 2023

Ljubljana, 2022/2023

Contents

Figures

No table of figures entries found.

Tables

No table of figures entries found.

Introduction

In this introduction, consider starting with a brief explanation of what smart and safe (and sustainable) mobility is and why it is important. Also introduce the city you have chosen and explain why it is an appropriate location for developing smart and safe mobility in general. Additionally, discuss the goals and objectives of your paper, as well as outline the key issues and challenges you will be addressing. Some possible elements to include in the introduction are:

- Definition: Begin by defining what is meant by a smart and safe mobility system in a city. This could include a brief explanation of the technologies and strategies that are typically used to create such a system.
- Importance: Explain why a smart and safe mobility system is important. This could include discussing the benefits of such a system, such as increased safety, reduced congestion, and improved environmental sustainability.
- City Selection: Introduce the city that you have chosen for your paper. Discuss why this city is an appropriate location for implementing a smart and safe mobility system, such as its size, population density, existing transportation infrastructure, or environmental concerns. Do so in brief since you will prepare a detailed analysis of the status quo in the next chapter.
- Goals and Objectives: Outline the goals and objectives of the paper. This might include identifying the key research questions that the paper will address and explaining why these questions are important.

Overall, you should present some key theoretical background in the introduction as well as a broad introduction of the chosen city.

Formatting guidelines

Citing sources

- **Preventing plagiarism and giving credit for work!**

- **Quotation vs. citation**
- **All sources used in-text must also be given in the final reference list and vice versa.**

- **Every time you use an idea, information, data, picture etc. that is not the direct result of your own work, you have to cite your source. In-text citing means that you cite the source directly in the sentence or paragraph where that information is given**

Example of scientific papers

In-text citation: The importance of early childhood education has been widely discussed (Johnson, 2018).

Reference citation: Johnson, E. K. (2018). The role of early childhood education in cognitive development. *Child Development Perspectives*, 12(3), 165-170. doi: 10.1111/cdep.12292

Example of a book

In-text citation: The history of transportation systems has been shaped by a range of technological advancements (Sperling & Gordon, 2009).

Reference citation: Sperling, D., & Gordon, D. (2009). *Two billion cars: Driving toward sustainability*. London, UK: Oxford University Press.

Example of a web page

In-text:

(»OBD GPS Logger«, n.d.)

Reference citation: OBD GPS Logger. Found on 18 June 2013 at the following web address: http://icculus.org/obdgpslogger/

What happens in the case of detected plagiarism?

!

The "most severe" sanction: prohibition from fulfilling obligations at all faculties of the University of Maribor.

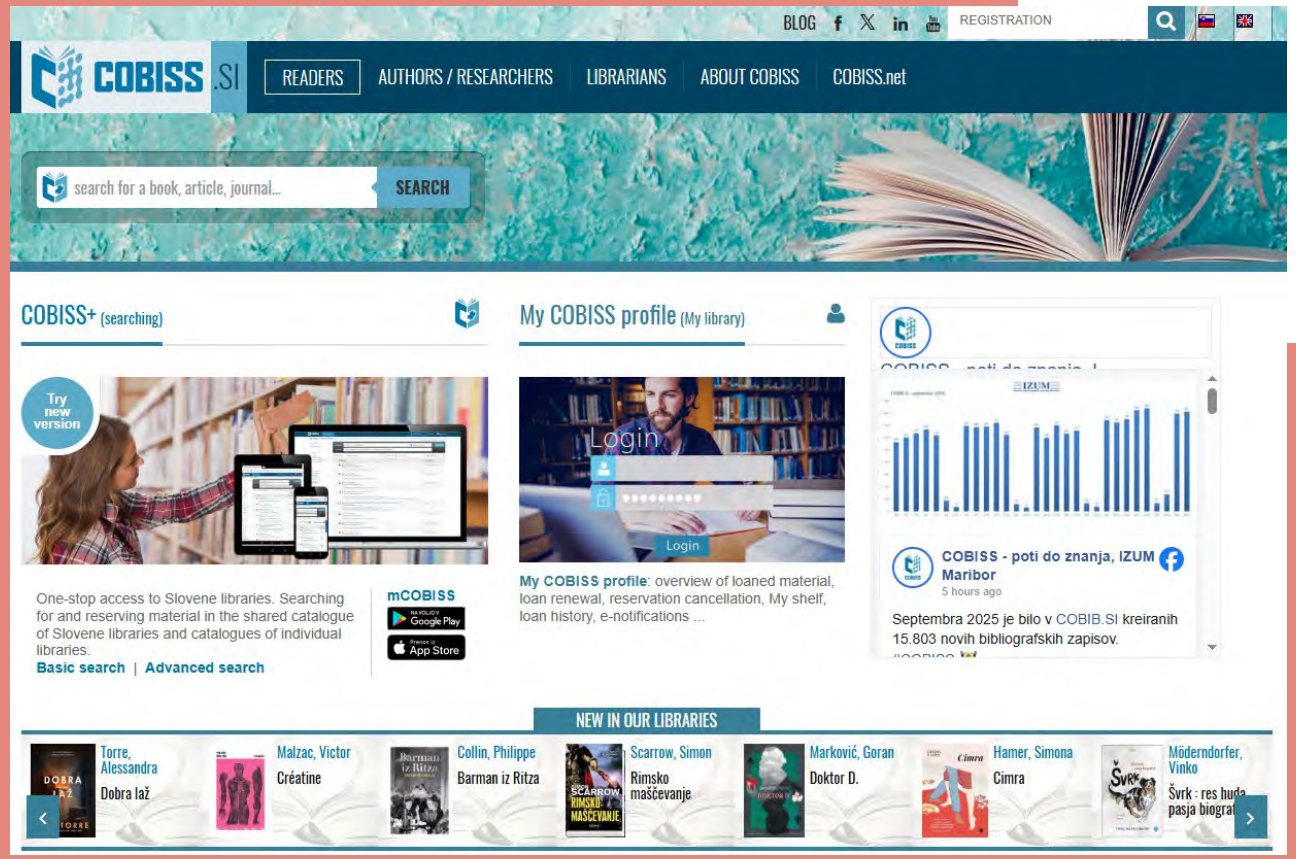
LIBRARY FL UM

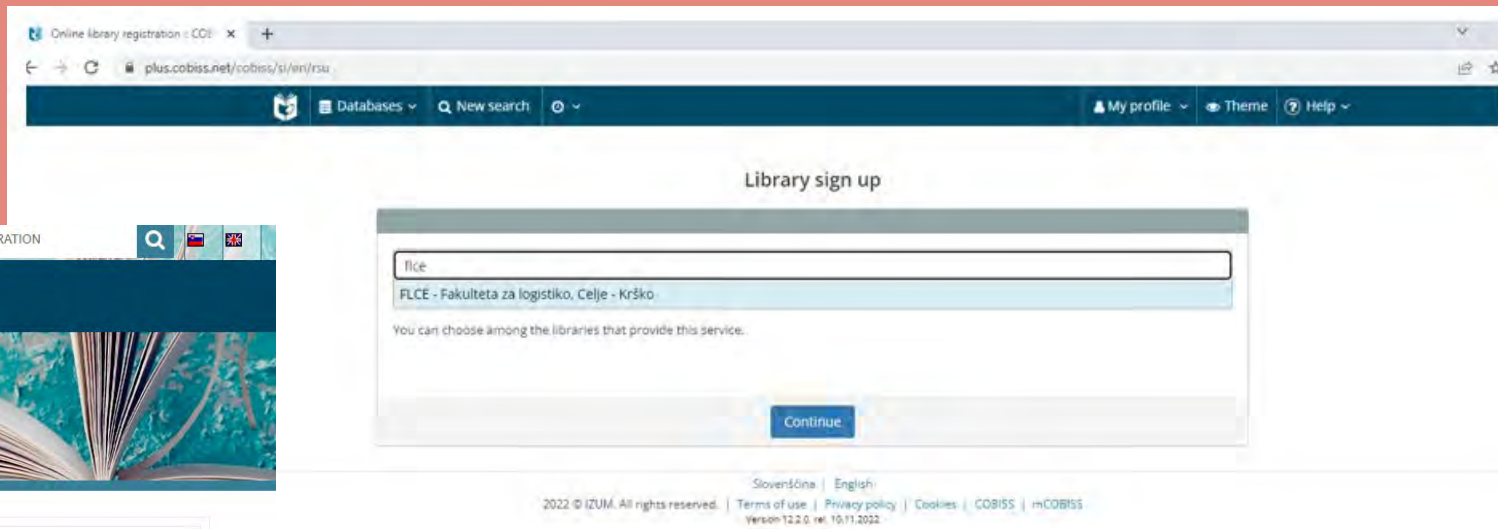
knjiznica.fl@um.si

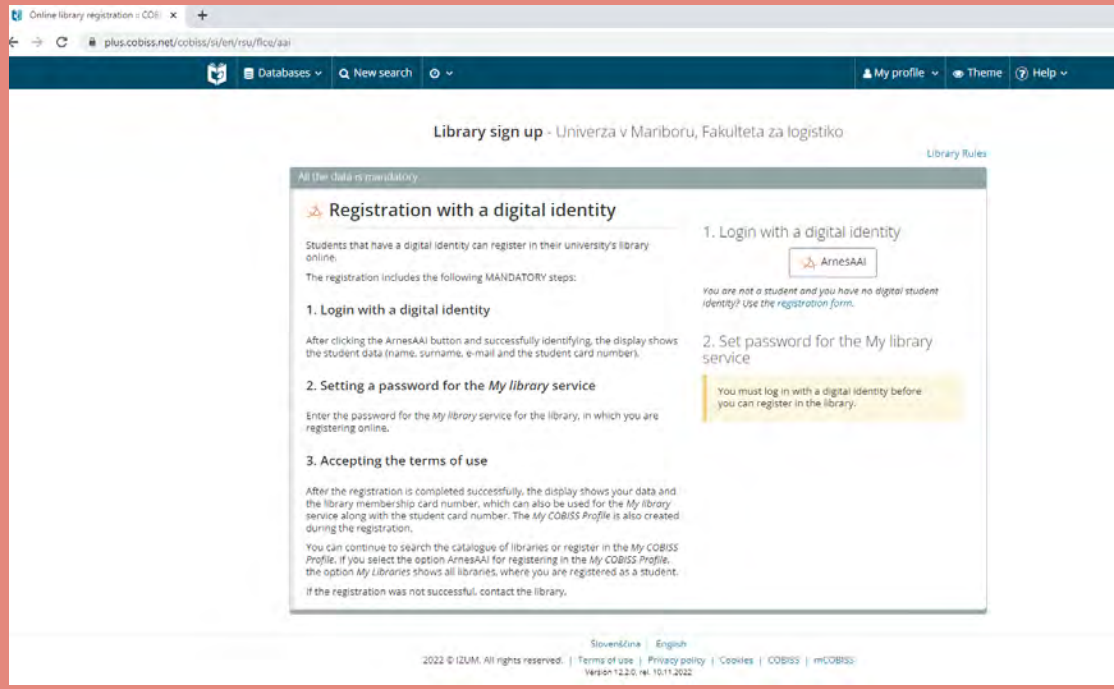
Tjaša Marovt
Sanja Sagadin

Online library registration

COBISS

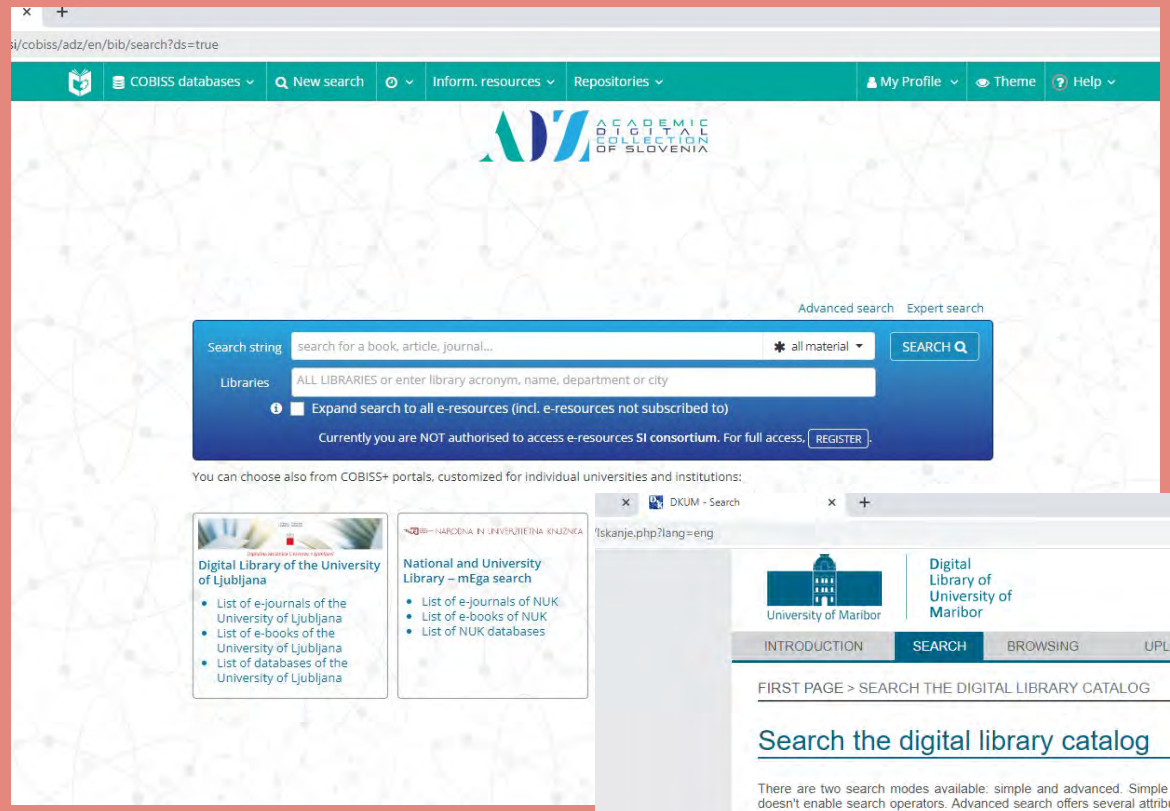


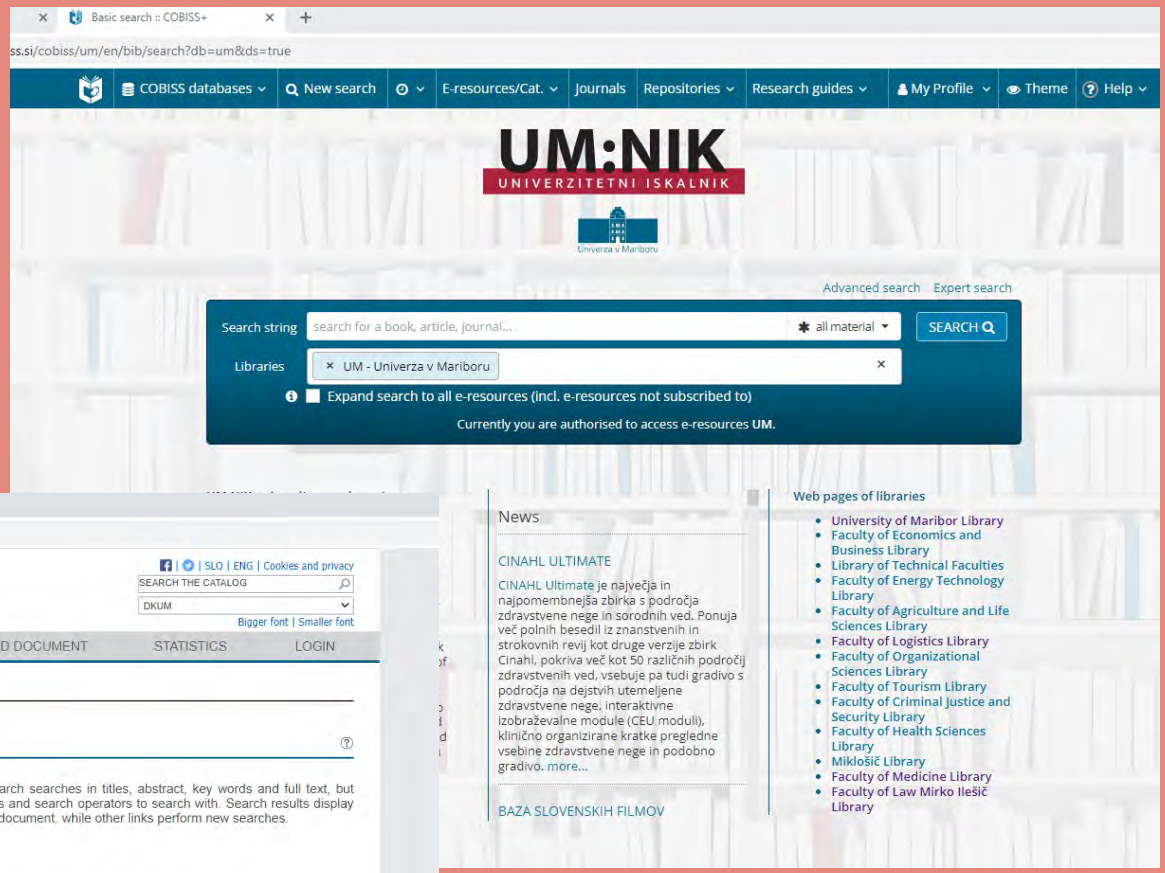




University of Maribor Library

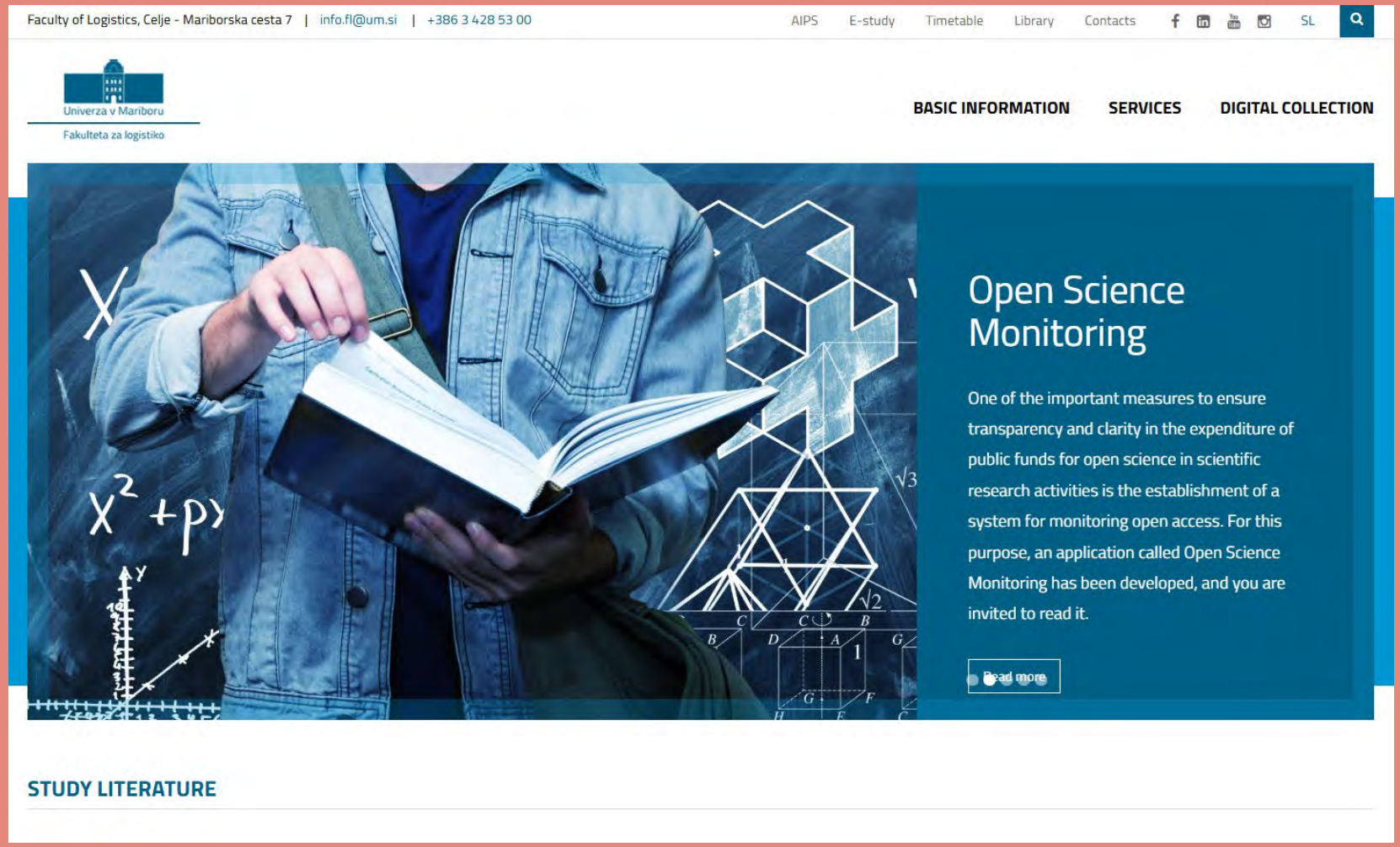
ADZ, UM:NIK, DLUM (DKUM)





Library services

Loan, interlibrary loan, technical reviews of written assignments, bibliographies, information services, user education



Navigating Academic Success:
Exams and Advancement Criteria

Valerija Kotnik
Student Affairs Office

Your studies are your PRIMARY RESPONSIBILITY!

Plan your time wisely and follow your study plan.

Check your SCHEDULE regularly!

Timetable changes may occur during the semester.

➡️ **Always review your timetable before coming to class.**

All classes in the summer semester will take place in CELJE.

This applies also to students repeating the year or with extended student status — for them, the rule is valid already now.

Always check the opening hours of the Student Affairs & International Office before visiting.

Failure to meet study or residence obligations may result in VISA TERMINATION.

IMPORTANT MESSAGE!

Please note that regular monitoring is carried out

By the POLICE and the ADMINISTRATIVE UNIT.

Exceptional conditions, adopted by the Senate of the FL UM, which apply only to students enrolled for the first time in the 1st year of a master's and Bachelor's degree study program (University degree programme)

Students enrolled for the first time in the first year of a Bachelor's or Master's degree programme, part-time study in English language, in the academic year, who, due to exceptional circumstances (e.g. acquisition of a temporary residence permit in a summer semester), submit an application to the Academic Affairs Committee, will:

1. Advance to the next year if they achieve at least 30 ECTS credits.
2. Renew their student status if they complete at least 1 subject in the current academic year (at least 3 ECTS credits).

Students who do not complete any exam (finish the year with 0 ECTS points) will not have their status renewed, regardless of the desicions adopted at other faculties of the University of Maribor.

Criteria for Advancing in Your Studies

Bachelor's degree programme –
University study programme System Logistics

To 2nd year

Students advance to the 2nd year if they obtain at **least 46 ECTS** with the completed obligations of the 1st year, and fulfil the obligations in the following subjects:

- Mathematical Methods 1,
- Management of business processes in resilient supply chains,
- Operations research in logistics and
- Mechatronics systems in logistics.

For students retaking the 1st year, the **same conditions** apply for advancement to a higher year of study as for students who regularly advance to a higher year.
For students who continue their studies after an interruption, the **same conditions apply for advancement** to the 2nd year as to students who regularly advance to the 2nd year.

Criteria for Advancing in Your Studies

Master's degree study programme
System Logistics

To 2nd year

Students advance to the 2nd year if they obtain at least 38 ECTS with the completed obligations of the 1st year, and fulfil the obligations in the following subjects:

- Managing supply chains of the future,
- Smart and safe mobility,
- Quantitative methods and models in logistics systems.

For students retaking the 1st year, the **same conditions** apply for advancement to a higher year of study as for students who regularly advance to a higher year.
For students who continue their studies after an interruption, the **same conditions apply for advancement** to the 2nd year as to students who regularly advance to the 2nd year.

A total of **6 exam attempts are available**, with a limit of **3 per year**.

Attempts **4, 5, and 6** are subject to a **fee**. ~ ***122,70 EUR for each approach***

Ensure **exam registration is completed 7 days prior** to the exam via AIPS.

Deregistration from the exam is possible up to 2 days before, using AIPS.

REGISTRATION AND DEREGISTRATION – ONLY THROUGH AIPS .

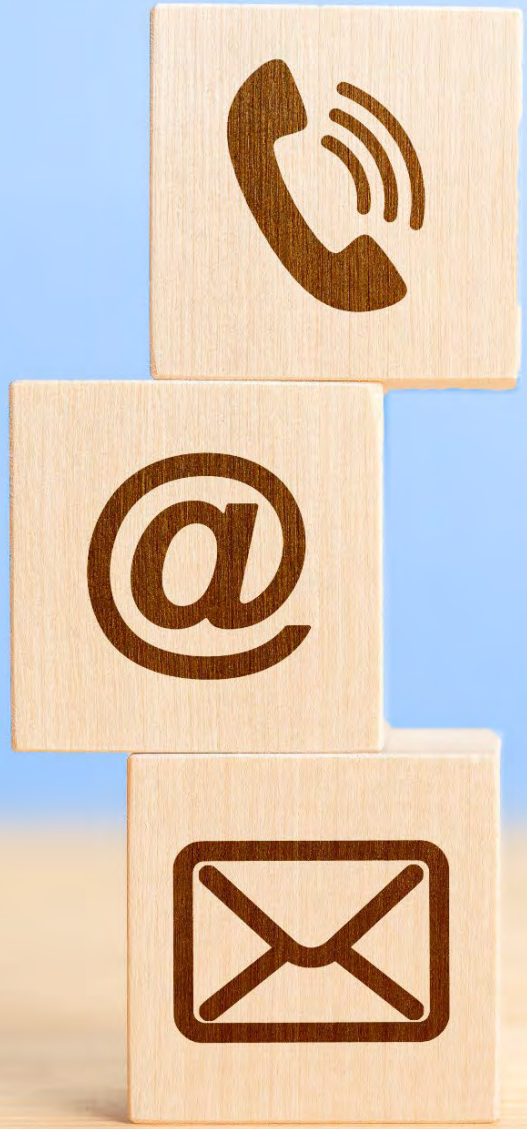
FAILURE TO DEREGISTER ON TIME RESULTS IN A
BAN FROM ATTEMPTING THE NEXT EXAM DATE

Exams

Progressing to the Next Year WITHOUT Meeting Criteria

A student who has **not fulfilled all the requirements** for advancement to a higher year may exceptionally be granted admission to a higher year by the Academic Affairs Committee of the Faculty of Logistics of the University of Maribor upon student's application in accordance with Article 85 of the Statutes of the University of Maribor, subject to the following conditions:

- student has **not been able to fulfil the requirements for justified reasons**; and
- student has **fulfilled the requirements of the previous years and the requirements of more than 30 ECTS of the year in which student is enrolled**, and
- student has **fulfilled the obligations which the Faculty determines that need to be fulfilled** and it is expected that the student will fulfill them.



Additional information

https://fl.um.si/en/

Contact person

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My Journey

DEEPAK

HVALA!

THANK YOU!